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| The Manuscript |
| **Ms. Shelfmark:**  |  |
| Library |  |
| **The Work** |
| Subject heading:  |  |
| Number of works in the codex |  |
| WORK Number: |  |
| Author’s name [Latin and Arabic script] |  |
| Author Bio: [a short bio including date and place of birth or death.] |  |
| Work Title [Arabic script and transliteration] |  |
| Work description [short description of the work] |  |
| Biblio [a reference to a catalogue or an edition of the work] |  |
| Language of the work |  |
| [**ADD NEW WORK IF NEEDED**] |  |
| **Physical Description of the codex** |
| Extent [number of folios] |  |
| Dimensions [height / width] |  |
| Condition of the codex |  |
| **Description of hands** |
| Script |  |
| Number of hands |  |
| Copyist name (script and transliteration) |  |
| **Deco-notes** |
| ‘decorative’ notes:MarginaliaIllustrationUnwanMiniaturesEtc. |  |
| Additions |  |
| Binding Description |  |
| Seal(s) description |  |
| **Manuscript History** |
| Place of Copy |  |
| Date of Copy [Hegira and Gregorian equivalent] |  |
| Provenance [was the codex bought/sold/endowed?] |  |